

ADITYA ENGINEERING COLLEGE

Aditya Nagar, ADB Road, Surampalem-533437

MINUTES OF THE MEETING

The Internal Quality Assurance Cell 26th meeting held on 16th July, 2018 at 2 PM in the Conference hall of Cotton Bhavan.

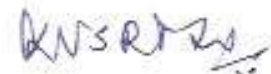
AGENDA :

- 1) Review of Academics and R &D activities
- 2) Review of Students internships
- 3) Recruitment of faculty for First B. Tech.
- 4) Special Training Programs for placements.
- 5) Review of MOOCs Courses through NPTEL-SWAYAM.
- 6) List of Certificate courses to be offered
- 7) Requirements of laboratory equipment / Books / Consumables according to new syllabus
Any other point with the approval from Chair

MINUTES AND RESOLUTIONS

- 1) The Chairman appreciated for getting good results in Academics. The Chairman reviewed Research and Development activities and suggested to organize workshops on Cadence and Machine Learning.
- 2) The Chairman reviewed the certificate courses which have been conducted.
- 3) The Chairman asked all the members to encourage the students to take up internships during the summer and semester gaps and suggested the Placement Officer to contact HR people of different companies for internships.
- 4) The Chairman discussed the requirement of faculty department wise and asked the members to submit a consolidated report soon to initiate the recruitment process.
- 5) Members resolved to recruit Doctorates in all the departments to improve the Research and Development activity
- 6) Members reviewed guidelines given by APSCHE, JNTUK and AICTE for framing R19 regulations.
- 7) The Chairman of IQAC directed to inculcate the culture of 'DesignThinking' among students and proposed to emphasize on 'Engineering Exploration Projects'. Similarly, The Chairman alerted to check the laboratory equipment required as per the new regulations and submit a report immediately.
- 8) The Chairman enquired and discussed about the trainings required to enhance the knowledge levels among the students and faculty members. Chairman suggested to identify the gaps and asked to organize the Seminars/Workshops/Activity to enhance their knowledge levels not only technical but also necessary skills to get a job opportunity along with life skills.

- 9) The Chairman motivated all the members about the online courses NPTEL-SWAYAM and suggested all the students and faculty members to take up any one course in each run and obtain the certificate. Further, the Chairman reminded that the Management is also encouraging faculty members by paying the fee required to take up online courses and asked to improve number of candidates appearing for these examinations.
- 10) The Convener of IQAC recommended a few points in the meeting to enhance the quality in the campus:
- ✓ To introduce skill-based certificate courses
 - ✓ To increase the research publications
 - ✓ To improve the quality in projects
 - ✓ To increase the registrations of NPTEL-SWAYAM online courses
 - ✓ To increase the Professional Bodies memberships along with incentives.
- 11) The Chairman suggested all the members to conduct and maintain the proctoring books periodically and suggested everyone to get them verified by the Principal. Finally The Chairman and the Convener thanked all the members present for their dedication and commitment in carrying out systems successfully.
- The meeting was concluded with thanks to the Chair.



COORDINATOR

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