

Date: 01.06.2018

From
G.Ajay Sankar,
Convenor,
Career Guidance, Training and Placement Committee,
Aditya Engineering College (A).

To
The Principal,
Aditya Engineering College (A).

Respected Sir,

Sub: Request to grant permission to organise a one day Seminar-reg.

This is to bring to your kind notice that the Career Guidance, Training and Placement Committee would like to organise a Seminar for III B.Tech I semester students on **"Tips for Team Player"** to teach about soft skills on 25-06-2018. Hence, we kindly request you to give your approval for organising the programme and sanction an amount of Rs 9,000/- for smooth conduction of the programme.

S.No.	Particulars	Amount in Rs.
1	Honorarium	8,000
2	Travelling Allowance	500
3	Miscellaneous	500
Total		9,000

Thanking you sir,

Permitted
S.L

Yours sincerely

G.Ajay Sankar
Convenor

S.L

PRINCIPAL
ADITYA ENGINEERING COLLEGE
SURAMPALEM - 533 437



ADITYA ENGINEERING COLLEGE

An Autonomous Institution

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Aditya Nagar, ADB Road, Surampalem - 533437, Near Kakinada, E.G.Dt., Ph:99498 76662

Date: 16.06.2018

CIRCULAR

All the III B.Tech I semester students are hereby informed that the Career Guidance, Training and Placement Committee is organising a one day seminar on "**Tips for Team Player**" on 25-06-2018. Hence, the interested students are advised to give their names to the programme coordinator **Mr. A. Kalyan Chakravarthy**, Asst. Professor, Department of IT on or before 22-06-2018.

Venue: Room No: 101, Seminar Hall, Bill Gates Bhavan

Timings: 9:30 AM to 3:30 PM

Principal

Copy to:

All HODs to circulate among all the students

Career Guidance, Training and Placement Committee

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ABOUT THE PROGRAMME

Soft skills are fundamental to building healthy relationships in both one's personal and professional life. With either co-workers or family members, these skills make it easier to form connections, build reliability, trust and lead a team.

A thoroughly researched and developed syllabus and extensive training by 25 experienced mentors are dedicated specifically for the Training and Placement program. Training in Arithmetic Aptitude and Reasoning, General Knowledge, English Language for Communication, Verbal Reasoning, Group Discussions, and Interview Skills, Resume drafting, Inter and Intra personal skills such as personal and corporate etiquette, Time management and Goal setting is given. The objective of this programme is to the students receive significant practical emphasis from the soft skills training, which aids in the development of their communication skills.

OUTCOMES

After completion of the seminar, students will be able to demonstrate

- Communication Skills
- Adaptability Skills
- Team Management



Seminar

On

“Tips for Team Player”

Organized by

Career Guidance, Training and
Placement Committee

On 25/06/2018

RESOURCE PERSON

Dr. K. Chakra Pani

Associate Professor, Department of English,
Pragati Engineering College, Surampalem.

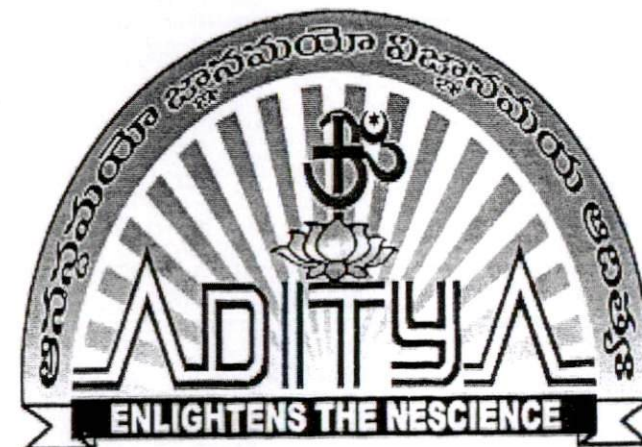
Organizing Committee

Convenor

Mr.G.Ajay Shankar,
Asst. Prof, Department of ECE
Career Guidance, Training and Placement
Committee

Coordinator

Mr.A.Kalyan Chakravarthy,
Asst. Prof, Department of IT



ADITYA ENGINEERING COLLEGE (A)

Aditya Nagar, ADB Road, Surampalem-

Pin: 533437, East Godavari District, Andhra

Pradesh, India.

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Seminar on "Tips for Team Player"

Attendance Sheet

Date: 25-06-2018

Sl.No	Ro Il.No	Student Name	Signature of student
1	16A91A0107	CHIKKAM SURESH BABU	C. SURESH BABU
2	16A91A0113	GATIGANTI MANIKANTHA	G. Manikanta
3	16A91A0125	MANTRI LAKSHMI PRASANNA	M.L. Prasanna
4	16A91A0158	BAJANA SATYA	B. Satya
5	16A91A0182	MUNAGA SAI PRUDHVI	M. Sai Prudhvi
6	16A91A0193	SAHITHYA JUPALLY	S. Sahithya
7	16A91A0199	YALLA PRAVALLIKA	Y. Pravallika
8	16A91A01A4	SANJAY KUSHWAHA	S. Sanjay
9	17A95A0115	MAKA VEERA DURGA	M. Veera Durga
10	17A95A0122	THOTA NAGA DURGA BHAVANI	T. Naga Durgabhavani
11	17A95A0129	NETHI SRIRAMA ARUNKALKI	N. Sri Rama Arunkalki
12	16A91A0210	GANTI PAVANI	G. Pavani
13	16A91A0218	KOLLURU RAJESH	K. Rajesh
14	16A91A0222	KOTA SATYA SAI PARAMESHU	K. Satya Sai Parameshu
15	16A91A0263	RAVURI HARSHAVARDHAN SAI KUMAR	R. Harshavardhan Sai Kumar
16	16A91A0267	THOTA MADHURI DEVI	T. Madhuri Devi
17	16A91A0274	NITISH MISHRA	N. Nitish
18	17A95A0212	KOPPADI VINAY	K. Vinay
19	17A95A0233	KUNCHE MEENA	K. Meena
20	17A95A0236	MADAMBOINA BALA SIVAPRASAD	M. B. Sivaprasad
21	17A95A0250	THURUMATI SOWMYA	T. Sowmya
22	16A91A0306	BODDU SRI HARI MANIKANTA	B. Sri Hari Manikanta
23	16A91A0311	CHILLARA NAVNEET	C. Navneet
24	16A91A0318	GOTTAPU HEMANTH KUMAR	G. Hemanth Kumar
25	16A91A0333	MARUPU TEJESWARA RAO	M. Tejeshwara Rao
26	16A91A0341	PEDIREDDY BHARGAV KISHORE	P. Bhargav Kishore
27	16A91A0353	ANISSETTI NAGARJUNA	A. Nagarjun
28	16A91A0376	PENUMARTHI AKHIL KUMAR	P. Akhil Kumar
29	16A91A0388	SURLA NARENDRA	S. Narendra
30	16A91A03A3	DALLI ARAVIND	D. Aravind
31	16A91A03B1	GEDDAM NIVYA	G. Nivya
32	16A91A03B7	MAKALA AJAY	A. Jay
33	17A95A0302	AMBATI PUSHPA SUNDAR	A. Pushpa Sundar
34	17A95A0321	SISTU MADHU	S. Madhu
35	17A95A0366	SRIVATSAVAYA SWATHI SRI	S. Swathi Sri
36	16A91A0403	BODDANI SRI VENKATA DURGA PRANAVI	B. S.V. D. Pranavi

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Coordinator

37	16A91A0409	DUDDUPUDI SANTOSH	Santhosh
38	16A91A0414	GUNNAM SATYA SAI VEERA SIVA KRISHNA	Siva
39	16A91A0419	KADALI VAMSEE	K. Vamsee
40	16A91A0422	KAMESWARI SAHITYA BANDHAKAVI	K. Bandhakavi
41	16A91A0426	KATA NAGA BABU	Babu
42	16A91A0433	KUCHIMANCHI SAI HARIKA	Harika
43	16A91A0437	MASA SUKHIL	M. Sukhil
44	16A91A0447	RAGHAM VENKATA SAI YASWANTH	Yaswanth
45	16A91A0451	SHAIK KHASIMSHA	Khasimsha
46	16A91A0456	VALLURI SAMPREETHI	V. Sampreethi
47	16A91A0465	BATHINA PRATHYUSHA	Prathyusha
48	16A91A0470	BORRA RAJU BABU	Raju
49	16A91A0479	GOWRAVARAPU DURGAPRASAD	G. Durgaprasad
50	16A91A0491	KURRA SRI SURYA CHANDRA SEKHAR	K. Sri Surya
51	16A91A0499	KOVVURI NAVEEN SITA REDDY	K. Naveen
52	16A91A04B5	TALARI DEEPAK VARMA	T. Deepak
53	16A91A04C0	ADABALA AMRUTHA KALPANA	A. Kalpana
54	16A91A04C5	AYYAGARI ABHISHEK	A. Abhishek
55	16A91A04D3	CHILAKAMARTHI DILEEP HARI TEJA	C. Hari Teja
56	16A91A04D8	CHINTALAPUDI RAVI RAJU	R. Raju
57	16A91A04F1	KUDUPUDI SHANKAR	K. Shankar
58	16A91A04F7	MANDIPUDI SRI PRAVALLIKA	M. Pravallika
59	16A91A04G9	POLOTHI BHADRINATH	P. Bhadrinath
60	16A91A04H4	SAMANTAKURTY SURYA MOHAN KIREETI	S. Mohan
61	16A91A04I1	AKKINA VIKHITHA	A. Vikhitha
62	16A91A04J5	GANESULA GANGA PHANINDRA	G. Phanindra
63	16A91A04J8	GURAJAPU APARNA JYOTHI	G. Jyothi
64	16A91A04K7	KOTHALA SHANMUKH PRAVEEN	K. Praveen
65	16A91A04L1	MADAKAM KIRAN KUMAR	M. K. Kumar
66	16A91A04M1	PEMMADI SATYAVENI	P. Satyaveni
67	16A91A04M5	MANTRI BHEEMESWARA SWAMY	M. B. Swamy
68	16A91A04N0	SIRIGINA MOUNIKA	S. Mounika
69	16A91A04N7	NERUSU RAMYA SREE	N. Ramya
70	16A91A04N8	NAMANA DEEKSHITHA SRI SURYA	N. Deekshitha
71	17A95A0405	PAILA KOMAL	P. Komal
72	17A95A0414	MANDAVILLI LAKSHMI NAGA SAI LAHARI	M. Lahari
73	17A95A0419	ALLAM SAI SUMA HARIKA	A. Harika
74	17A95A0421	GAVIREDDI KIRAN KUMAR	G. Kiran Kumar
75	17A95A0422	GRANDHI RAJA SEKHAR	G. Sekhar
76	17A95A0425	KOLA HEMAKRISHNA SRI	K. Hemakrishna
77	17A95A0434	KODHATI SAI SANDEEP	K. S. Sandeep
78	16A91A0501	AJAY CHANDRA SAKILAY	A. Sakilay
79	16A91A0503	ANGARA VIJAYA DURGA BHANU	A. Bhanu
80	16A91A0514	GARIKIPATI MAHALAKSHMI SUSHMA	G. Sushma
81	16A91A0515	GARIKIPATI SAI PRATHYUSHA	G. Prathyusha
82	16A91A0518	GULLAPUDI NAGA SURYA SRI SAI ASHOK KUMAR	G. Ashok
83	16A91A0522	KORA VARALAKSHMI	K. Varalakshmi
84	16A91A0526	KUDUPURI SATYA SRI KASI KOUSIK	K. Kousik
85	16A91A0538	MONDI SAILAJA	M. Sailaja

86	16A91A0546	SAMUDRALA AKHIL	S. Akhil
87	16A91A0547	SHAIK AMEENA	P. Ammeena
88	16A91A0552	TETALA MANOHAR REDDY	T.M. Reddy
89	16A91A0559	VEDAMPUDI LAKSHMI NAGA SAI	Dagga
90	16A91A0563	GAYATRI GOTTUMUKLA	G. Gayatri
91	16A91A0571	CHITTURI CHINNARI	C. Chinnari
92	16A91A0579	KADIYALA NEELIMA JYOTHI SIRISHA	Sirisha
93	16A91A0582	PALLA SRI DURGA	P. Sri Durga
94	16A91A0594	MUPPINA TEJASWINI	M. Tejaswini
95	16A91A0596	MUDDASANI SUSHRUTHY REDDY	Sushruthy
96	16A91A05A9	SHAIK HUSSAIN	S. Hussain
97	16A91A05B2	TAMALAMPUDI MAHENDRA REDDY	T.M. Reddy
98	16A91A05B7	VASAMSETTI SAILAKSHMI	Sail Lakshmi
99	16A91A05C9	DHANEKULA CHANDRA VAMSI	Vamsi
100	16A91A05D4	GANISETTI HEMA	G. Hema
101	16A91A05D8	GOWTHU PURUSHOTHAM GOVIND	Govind
102	16A91A05E4	KONALA SAILAJA	K. Sailaja
103	16A91A05E5	KOTIPALLI TEJA SRI	T. Teja
104	16A91A05E8	MADDURI NANI VENKATA RAVINDRA	M.N.V. Ravindra
105	16A91A05F9	NALLI SATYAVENI	N. Satyaveni
106	16A91A05G4	PENTAPATI SASMITHA	Sasmitha
107	16A91A05G7	VALLU SAHANA	V. Sahana
108	16A91A05H0	SATTHI HIMA SRI	S. Hima Sri
109	16A91A05I3	KALAGANI SAI SRUJANA	S. Srujana
110	16A91A05I5	GARIKINA NAGA JYOTHI	G. Jyothi
111	17A95A0501	THOTA SRI SATYA SIMHADRI	S. Satya
112	17A95A0503	KARRI BHARGAVI SATYA	K. Bhargavi Satya
113	16A91A1202	AKULA MADHU PRIYA	Priya
114	16A91A1210	DANDAMUDI SHARON ROJA	R. Roja
115	16A91A1215	GANDIKOTA SRI MANJARI PERIMDEVI	Perimdevi
116	16A91A1218	GUDIVADA GUPTHA	G. Guptha
117	16A91A1221	KANTHETI SOWMYA	Sowmya. K.
118	16A91A1225	KOPPAKA AKSHITHA	K. Akshitha
119	16A91A1232	MUMMIDIVARAPU SAI KRISHNA	K. Krishna
120	16A91A1239	PUTTA SRI RAM KISHORE	Ram Kishore
121	16A91A1246	TADALA GEETA RAMYA	T. Geetha Ramya
122	16A91A1250	UMMELLA VARA LAKSHMI	V. V. Lakshmi
123	16A91A1254	YEJJU LAKSHMI SUCHARITHA	Sucharitha
124	16A91A1257	KALTURI SOWMYA	K. Sowmya
125	16A91A1258	KUNA DEVI SARANYA	SARANYA
126	17A95A2605	KUNDRAPU CHINNA RAO	Chinna Rao
127	17A95A2611	KADALI MEGHA SHYAM	M. Shyam
128	17A95A2619	BAYYAVARAPU PAVAN KUMAR	Pavan Kumar
129	17A95A2630	GADDAM AVINASH	G. Avinash
130	17A95A2636	PUPPALA NAVEEN	P. Naveen
131	17A95A2641	NAMU SAIKUMAR	N. Saikumar
132	17A95A2644	SAMALA SWAMY	Swamy
133	16A91A2604	ALFRED K R	Alfred K.R.
134	16A91A2618	RAJEEV RANJAN	Rajeev Ranjan
135	16A91A2624	THOMAS V CHACKO	Thomas V. Chacko

136	16A91A2705	BANDARU SRINIVASU	B. Srinivasu
137	16A91A2713	ISUKAPALLI MANOJ SAMPATH	K.M. Sampath
138	16A91A2719	KODURI DIVYA REDDY	K. Divya Reddy
139	16A91A2722	KOYYA BUJJIBABU	K. Bujji Babu
140	16A91A2732	ODURI SAI PAVAN	O. Sai Pavan
141	16A91A2733	PARITALA MOUNIKA	Paritala Mounika
142	16A91A2741	KODAMANCHILI BALU VIJAY KUMAR	K.B.V. Kumar
143	16A91A2750	SAFWAN MUHILAM MANSOUR ABDEL GALIL	S.M.M. Abdul Galil
144	17A95A2701	CHINTAPENTA RAGHAVENDRA	Ch. Raghavendra
145	16A91A3506	ENUGANTI SRI SAI	E. Sri Sai
146	16A91A3519	NARKEDIMILLI SAI LAKSHMI NIKITHA	N.S.L. Nikitha
147	16A91A3526	RAJANALA VAHINI	R. Vahini
148	16A91A3532	SHUBHAM KUMAR	S. Kumar
149	16A91A3540	AARIKATLA ANVESH	A. Anvesh
150	17A95A3502	KALAKUNTALA VAIDEHI	K. Vaidehi
151	17A95A3511	JANUMALA PAVAN KUMAR	J. Pavan Kumar


Coordinator


Convenor


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Career Guidance, Training and Placement Committee

Date: 26.06.2018

Report on

"Tips for Team Player"

Event Name: A One day Seminar on "Tips for Team Player"

Introduction to Event:

A One day Seminar on "Tips for Team Player" was conducted by the Career Guidance, Training and Placement Committee to make the students develop their skills. In order to create, grow, and manage teams, students need strong conceptual and practical frameworks in soft skills. They contribute significantly to the students' general personality development, which improves their employment prospects. The soft skills training gives students a strong practical emphasis and aids in the development of their interpersonal, teamwork, leadership, time management, and communication skills. It also helps them with interviews, group discussions, and other social situations. Additionally, this training assists students in developing a clear career goal and plan, preparing an effective CV, and interacting with head hunters and placement counsellors.

Event Date(s): 25-06-2018

Number of Day(s): 1 day

Co-ordinator: Mr.A.Kalyan Chakravarthy, Asst. Professor, Department of IT.

Agenda:

Inaugural session, Introduction to Tips for Team Player – Communication Skills, Adaptability Skills, Team Management.

No. of Participants: 151

Expert's Profile: Mr. K.Chakra pani, Associate Professor, Department of English, Pragathi Engineering College, Surampalem. He is working as an Associate Professor in the Department of English at Pragathi Engineering College. He has 18 years of teaching experience in English.

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Venue: Room No: 101, Seminar Hall, Bill Gates Bhavan

Hospitality/Accommodation: Yes

Staffing:

1. Mr.S.Gopi, Asst. Prof
2. Mr.S.Appana, Technician

Outcomes:

The students have learnt how to

- Build Healthy relationship with every individual.
- Resolve conflicts & manage the team effectively.

Conclusive Remarks:

This Seminar was conducted successfully fulfilling the goal of making students learn to develop their Skills. As it was one of the good opportunities, all the participants were involved and interacted well. Finally, the program successfully came to end by giving necessary knowledge to students in the field of Soft Skills.


Coordinator


Convenor



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One day Seminar on "Tips for Team Player"



Deliver Lecture on 25-06-2018



Interaction Session on 25-06-2018



Activity Session on 25-06-2018


Coordinator


Convenor